

**ASTON-CUM-AUGHTON PARISH COUNCIL**

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON  
TUESDAY 9 JUNE 2026 IN THE  
PARISH HALL ROSEGARTH AVENUE AT 6.30 PM**

**PRESENT** Cllr S Smith (Chairperson)  
Cllrs P Amrith G Davis P Davis S Forster D Gee D Knowles  
W Mawson B Mears H Ratcliffe R Taylor

K A Butler (Clerk) M Haigh (Assistant Clerk)

**26/110 APOLOGIES AND REASONS FOR ABSENCE**

It was **RESOLVED** that apologies and reasons for absence from  
Cllrs B Bartholomew M Elliott D Pakenham and J Peech be accepted.

**26/111 DECLARATIONS OF INTEREST**

Cllr Taylor declared an interest in respect of Agenda item number 20.

**26/112 CONSIDERATION OF ITEMS FOLLOWING THE EXCLUSION OF  
MEMBERS OF THE PRESS AND PUBLIC**

No items.

**26/113 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING**

It was **RESOLVED** that the Chairperson be authorised to sign the minutes  
of the Annual Parish Council meeting held on 12 May 2026 as being a true  
record of the business transacted.

**26/114 MINUTES OF THE EVENTS & RECREATION COMMITTEE**

It was **RESOLVED** that the minutes of the Events & Recreation Committee  
held on 28 April 2026 be received.

**26/115 MINUTES OF THE FINANCE & EMPLOYMENT COMMITTEE**

It was **RESOLVED** that the minutes of the Finance & Employment  
Committee held on 28 April 2026 be received.

**26/116 PARISH COUNCIL BUSINESS PLAN 2026-2031**

The Clerk presented the Parish Council's Business Plan for the period 2026-  
2031. Members were advised that the adoption of a Business Plan was a  
requirement for the achievement of both the Bronze and Silver Awards under  
the NALC Local Council Award Scheme.

Following consideration it was **RESOLVED** that the Business Plan 2026-  
2031 be accepted and approved. It was noted that the Clerk would  
incorporate appropriate images into the document prior to its publication on  
the Parish Council website.

**26/117 PARISH COUNCIL ACTION PLAN 2026-2027**

The Clerk presented the Parish Council's Action Plan for 2026-2027.

Following consideration it was **RESOLVED** that the Action Plan for 2026-2027 be formally accepted and approved.

**26/118 SPEED REDUCTION SIGNS – LODGE LANE**

The Clerk informed members that she was still awaiting an update from Rotherham Metropolitan Borough Council regarding the installation of the speed reduction signs on Lodge Lane. Members were advised that all of the poles had been installed and that it was now a case of waiting for the signs to be fitted.

**26/119 VEHICLE ACTIVATION SIGN – AUGHTON**

The Clerk advised that the vehicle activation sign for Aughton should be in place by the end of August 2026.

**26/120 PROPOSED DATES FOR PUBLIC RIGHTS**

It was **RESOLVED** that the period from Wednesday, 10 June 2026 to Tuesday, 21 July 2026 be advertised to electors and interested persons wishing to exercise their rights relating to scrutiny of the Annual Accounts.

**26/121 PARISH COUNCIL INTERNAL AUDIT REPORT 2025/26**

The Clerk presented a report she has received from FH Accountancy Services examining the Parish Council's Accounts and Accounting processes for 2025/26.

Following consideration it was **RESOLVED** that the report of the Internal Auditor be noted/accepted.

**26/122 APPROVAL OF ANNUAL INTERNAL AUDIT REPORT 2025/26**

The Clerk asked that consideration be given to the approval of the Annual Internal Audit Report for 2025/26.

Following consideration it was **RESOLVED** that the Parish Council's Annual Internal Audit Report for 2025/26 be formally presented to the external auditor – PKF Littlejohn LLP. Members noted, however, that they did not agree with the statement contained within Box F of the Internal Audit Report, which relates to cash payments not being properly supported by receipts and VAT not being appropriately accounted for. It was agreed that PKF Littlejohn LLP be advised of the Parish Council's disagreement with this statement.

**26/123 APPROVAL OF ANNUAL GOVERNANCE STATEMENT 2025/26  
(ANNUAL RETURN, SECTION 1)**

The Clerk asked that consideration be given to the approval of the Annual Governance Statement of the Annual Return (section 1).

It was **RESOLVED** that the Annual Governance Statement, section 1 of the Annual Return, be formally approved and appropriately signed for presentation to the external auditor – PKF Littlejohn LLP.

**26/124 APPROVAL OF ACCOUNTING STATEMENT 2025/26  
(ANNUAL RETURN, SECTION 2)**

The Clerk presented the Parish Council's Accounting Statements contained in the Annual Return (section 2).

Following discussion it was **RESOLVED** that the Accounting Statements for 2025/26, section 2 of the Annual Return, be formally approved and appropriately signed for presentation to the external auditor – PKF Littlejohn LLP. The Clerk will include an explanation of the variance.

**26/125 REGULAR PAYMENTS AND DIRECT DEBIT LIST**

The Clerk asked that confirmation be given to the Parish Council's Regular Payments and Direct Debit List.

Following consideration it was **RESOLVED** that the Parish Council's Regular Payments and Direct Debit List be formally accepted and approved.

**26/126 FINANCE REPORTS AND ACCOUNTS**

- The Clerk presented a paper detailing the Bank – Cash and Investment Reconciliation as at 31 May 2026. Following consideration it was agreed that the report be noted.
- It was **RESOLVED** that the accounts at Appendix I amounting to £ x be approved.
- The Clerk presented a report detailing payments she has made on behalf of the Parish Council during the past month. Following consideration it was agreed that the Clerk should be reimbursed as per the list submitted to members.

**26/127 MATTERS REQUESTED BY COUNCILLORS**

There were no matters requested by Councillors.

## **26/128 POLICING INFORMATION/REPORTS**

There were no police officers present and no update had been received by the Clerk.

Members were advised of two recent vehicle thefts within the parish. It was also reported that there appears to be an increase in the use of off-road bikes and electric vehicles in the local area, causing concern amongst residents.

Following discussion, it was agreed that Cllr Taylor would raise the matter at the next Ward/CAP meeting and enquire about the ease of access to fuel for off-road bikes. The Clerk will also request increased surveillance and monitoring of the area to address the issue.

## **26/129 PLANNING APPLICATIONS**

Consideration was given to planning applications contained within **lists 20 – 23 (2026)**.

At the time there were no comments to record on the applications listed.

The Clerk advised members that she has drafted an objection to Planning Application Number **RB2026/0526 – Erection of 189 residential dwellings, public open space, pumping station and associated works – Land South of Mansfield Road, Swallownest** highlighting concerns over infrastructure delivery, flood resilience, biodiversity and sustainable travel.

It was **RESOLVED** that the letter be submitted to Rotherham Metropolitan Borough Council with a request that it be read out at the next meeting of the Planning Board.

## **26/130 CLERK UPDATE**

The Clerk updated the meeting as follows:-

- She is still waiting to receive biographies from some members. Please submit these to the office as soon as possible for inclusion on the Parish Council website.
- Parish Councillor addresses will be redacted from their Register of Interests from July 2026 due to amendments in the Localism Act.

## **26/131 FUTURE AGENDA ITEMS**

The Clerk reminded members that any suggestions for inclusion on future Parish Council agendas should be submitted to the office no later than the Monday of the week prior to the next parish council meeting.

The following items were suggested for inclusion on next month's agenda:

- Consideration of a byelaw relating to dogs within the cemeteries
- A verbal report from Cllr Mawson regarding his recent Definitive Maps training
- An update from Cllr G Davis on the requested speed reduction measures for the road outside Ulley Country Park.

**26/132 DATE OF NEXT MEETING**

It was **RESOLVED** that the next Ordinary Parish Council meeting be held on Tuesday, 14 July 2026 at 6.30 pm.

**MEETING CLOSED AT 7.10 PM**

**SIGNED .....** **DATED .....**