

**ORDINARY PARISH COUNCIL MEETING**  
**TUESDAY 10 JUNE 2025**  
**PARISH HALL, ROSEGARTH AVENUE 6.30 PM**

**A G E N D A**

- 1 To receive and accept apologies and reasons for absence
- 2 To receive declarations of personal and pecuniary interest<sup>i</sup>
- 3 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

**PUBLIC PARTICIPATION**

- 4 To authorise the Chairperson to sign the minutes of the Annual Parish Council Meeting held on Tuesday 13 May 2025
- 5 To receive the Events & Recreation Committee Minutes of the 28<sup>th</sup> April 2025
- 6 To receive the Finance & Employment Committee Minutes of the 28<sup>th</sup> April 2025
- 7 To agree the Asset Register for 2024/25 and agree further action if necessary (attached)
- 8 To agree the dates to be set to advertise the period during which electors and interested persons may exercise rights relating to the Annual Accounts. (Suggested dates – Wednesday 11th June 2025 to Tuesday 22nd July 2025)
- 9 To receive the Internal Audit Report for 2024/25 and agree further action if necessary (attached)
- 10 To receive the Annual Internal Audit Report for 2024/25 and agree further action if necessary (attached)
- 11 To consider for approval the Annual Governance Statement for 2024/25 of the Annual Return, Section 1 (attached)
- 12 To consider for approval the Accounting Statement for 2024/25 of the Annual Return, section 2 (attached)
- 13 To receive information on the Council's insurance for 2024/25 and agree further action if necessary
- 14 To receive the Regular Payments and Direct Debit list and agree further action if necessary (attached)
- 15 To receive Finance Reports and Accounts and agree further action if necessary:
  - 15.1 To note the Bank – Cash & Investment Reconciliation as at 31.05.25 (tabled)
  - 15.2 To authorise the payment of accounts (tabled)
  - 15.3 To authorise the reimbursements to the Clerk for purchases made on behalf of Council (tabled)

- 16 To agree to appoint the services of FH Accountancy Services for the interim internal audit and year end audit 2025/26
- 17 To receive the Council Insurance for 2025/26
- 18 To discuss the locking of Lodge Lane park and Burgoyne Park and agree further action if necessary
- 19 To discuss a donation for the British Legion for attending the Beacon Lighting
- 20 Items requested by Councillors:
- 21 To receive information/reports in relation to policing matters
- 22 To consider relevant planning applications as published on RMBC's weekly lists **20 – 23 (2025)** along with any associated submissions received and any reports on previous planning applications/issues (attached)
- 23 To receive an update from the Clerk (for information only)
- 24 To agree future agenda items
- 25 To confirm the date of the next Ordinary Parish Council meeting of 8 July 2025 at 6.30pm

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<sup>i i</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).