

ORDINARY PARISH COUNCIL MEETING
TUESDAY 18 APRIL 2023
PARISH HALL, ROSEGARTH AVENUE 6.30 PM

A G E N D A

1. To receive and accept apologies and reasons for absence
2. To authorise the Chairperson to sign the minutes of the Ordinary Parish Council Meeting held on Tuesday 14 March 2023 (attached)
3. To receive declarations of personal and pecuniary interestⁱ
4. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

PUBLIC PARTICIPATION

5. To discuss ongoing Matters and agree further action if necessary:

5.1 Burgoyne Park
5.2 Swallownest Bowling Club
5.3 Swallownest Community Centre
6. To receive Finance Reports and Accounts and agree further action if necessary:

6.1 To note the Bank – Cash & Investment Reconciliation as at 31.03.2023 (tabled)
6.2 To authorise the payment of accounts (tabled)
6.3 To authorise the reimbursements to the Clerk for purchases made on behalf of Council (tabled)
7. To receive a request from Swallownest Pre-School for funding for 3 child places (attached)
8. To receive the Asset Register and agree further action if necessary (attached)
9. To receive the Risk Assessment – Finance and agree further action if necessary (attached)
10. To receive Standing Orders and agree further action if necessary (attached)
11. To receive the Statement of Internal Control and agree further action if necessary (attached)
12. To receive the Financial Regulations and agree further action if necessary (attached)
13. To receive the Earmarked Reserves report and agree further action if necessary (tabled)
14. To receive the General Reserves report and agree further action if necessary (tabled)
15. To receive the Action Plan 2021 – 2023 and agree further action if necessary (attached)

16. To receive requests for noticeboard locations and agree further action if necessary
17. To discuss purchasing a Council van and agree further action if necessary
18. To discuss a request from Alexander Stafford MP to work with the Parish Council to help facilitate a crossing on the A57 near to Elmwood Farm and agree further action if necessary
19. To discuss updated quotes for works to the Reading Room and agree further action if necessary (attached)
20. Matters requested by Councillors:
 - 20.1 Christchurch Site – Councillor Forster
21. To receive correspondence and agree further action if necessary
 - Letter from a resident regarding the lime trees in Aston Cemetery (attached)
 - Email from a visitor to Aston Cemetery (attached)
22. To approve the date, time and format of the Annual Parish Meeting
23. To receive information/reports in relation to policing matters
24. To consider relevant planning applications as published on RMBC's weekly lists **11-15 (2022/23)** along with any associated submissions received and any reports on previous planning applications/issues
25. To receive an update from the Clerk (for information only)
26. To agree future agenda items
27. To confirm the date and time of the Annual meeting
Tuesday 9th May 2023 at 6.30pm

ⁱ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).