

**ANNUAL MEETING**  
**TUESDAY 10 MAY 2022**  
**PARISH HALL, ROSEGARTH AVENUE 6.45 PM**

**A G E N D A**

- 1 To appoint a Chairman for the Council year 2022/23 and to receive the Chairman's Declaration of Acceptance of Office
- 2 To appoint a Vice Chairman for the Council year 2022/23 and to receive the Vice Chairman's Declaration of Acceptance of Office
- 3 To receive and accept apologies and reasons for absence
- 4 To receive declarations of personal and pecuniary interest<sup>i</sup>
- 5 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

**PUBLIC PARTICIPATION**

- 6 To authorise the Chairperson to sign the minutes of the Ordinary Parish Council Meeting held on Tuesday 5 April 2022
- 7 To consider the Council's Code of Conduct and agree further action if necessary (attached)
- 8 To agree the Terms of Reference for the:
  - General Purpose Committee (attached)
  - Recreation & Open Spaces Committee (attached)
  - Finance and Employment Committee (attached)
- 9 To appoint the membership of the General Purposes Committee for 2022/23
- 10 To appoint the membership of the Recreation & Open Spaces Committee 2022/23
- 11 To appoint the membership of the Finance and Employment Committee for 2022/23
- 12 To appoint the Full Council representative on the Finance and Employment Committee for 2022/23
- 13 To appoint/confirm membership of the Newsletter Editorial Group for 2022/23
- 14 To agree the meeting schedule for Ordinary Meetings 2022/2023 (attached)
- 15 To appoint/confirm the following Parish Council representatives (previous representative list attached):-
  - Penny Hill Liaison Committee
- 16 To consider Ongoing Issues
  - 16.1 Swallownest Health Centre (attached)
  - 16.2 HGV's in the Parish
  - 16.3 Swallownest Boundary

- 17 To consider the Parish Council Chairperson's personal allowances.
- 18 To receive information/reports in relation to policing matters
- 19 To consider relevant planning applications as published on RMBC's weekly lists **15 – 19 (2022)** along with any associated submissions received and any reports on previous planning applications/issues (attached)
- 20 To receive information on the path leading to Old Aughton Recreation Ground and agree further action if necessary
- 21 To receive a letter from the Friend of Ulley Country Park and agree further action if necessary (attached)
- 22 To receive a request from Swallownest Bowling Club and agree further action if necessary
- 23 To appoint representatives on to Aston Charity
- 24 To authorise payment of accounts (tabled)
- 25 To appoint up to two councillors to attend the YLCA Branch meeting in their area and to represent the council as voting representatives at those meetings
- 26 To receive an update from the Clerk (for information only)
- 27 To agree future agenda items
- 28 To receive an update on the tree situated within the snicket from Heron Hill to the Chase and agree further action if necessary
- 29 To discuss the land at King Street and agree further action if necessary
- 30 To confirm the date of the next Ordinary Parish Council meeting of 14 June 2022 at 6.30pm

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<sup>i i</sup>A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).